

**An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to add a new Chapter 2.51 establishing a Code Review Commission.**

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance is effective upon adoption.

Section 4. Purpose. This ordinance adopts Chapter 2.51 creating a Code Review Commission for the purpose of reviewing and recommending changes to the Haines Borough Code to:

- Achieve common goals, to support individual rights, to form a more responsive government, and to secure maximum control of local affairs;
- Retain control over the affairs of government; and
- Enjoy life without unnecessarily restrictive or arbitrary laws or regulations.

**Chapter 2.51  
CODE REVIEW COMMISSION**

Sections:

- 2.51.010 Composition.
- 2.51.020 Organization and meetings.
- 2.51.030 Vacancies – Filling vacancies.
- 2.51.040 Duties and responsibilities.

**2.51.010 Composition.**

The code review commission shall serve as advisory to the borough assembly and shall consist of seven members who shall serve staggered terms of three years. Commission members shall not receive compensation for services rendered.

**2.51.020 Organization and meetings.**

A. The commission shall elect a chairperson, a vice-chairperson, and a secretary who shall hold their offices for one year but may be re-elected to the same or other positions.

B. The commission shall initially operate under the provisions of Robert's Rules of Order but may develop bylaws to reflect unique characteristics of their purpose.

C. Commission meetings shall be held as often as necessary and if a quorum so desires. A quorum shall be determined as provided by HBC 2.60.100.

D. The commission may hold public hearings.

E. The commission may establish one or more subcommittees to assist it in the performance of its duties.

F. Meeting notifications and minutes shall be according to the provisions of HBC 2.60. Subject to availability, a borough employee will be assigned to attend commission meetings for the purpose of recording minutes.

G. Subject to appropriation for the purpose, the commission may request the assembly to contract with other persons for the performance of necessary services.

**2.51.030 Vacancies – Filling vacancies.**

A member's position on the commission shall be deemed vacated if the member fails to attend three consecutive meetings without being excused by the commission. All appointments to the commission shall be made according to the provisions of HBC 2.60.055.

**2.51.040 Duties and responsibilities.**

A. The code review commission shall:

1. Examine Haines Borough Code, Alaska Statutes and judicial decisions to discover defects, anachronisms, inconsistencies and redundancies in the code.

2. Review and consider proposed changes in the code recommended by the Alaska Municipal League, model municipal codes, the National League of Cities, and principal departments, agencies, boards, and commissions of the Haines Borough.

3. Receive and consider suggestions from local attorneys, the district court, public officials, organizations, and individuals as to areas of code needing review and possible remedy.

4. Recommend changes in code needed to eliminate antiquated, overly-complicated, unnecessary and inadequate provisions and to bring the code into harmony with current needs and conditions, consistent with principles outlined in the Haines Borough Charter.

5. Submit its reports and recommendations, and draft ordinances as to revision of code, to the assembly. Each draft submitted by the commission shall be accompanied by a sectional analysis. The commission shall prepare the sectional analysis using language that is understandable to a layman.

6. With borough manager approval, the commission may request from borough staff the information and documents the commission considers necessary to the accomplishment of its work.

B. If the commission considers it necessary to seek funds to meet expenses, the commission shall make a formal request to the assembly. Funds appropriated to the commission are to be disbursed and accounted for under procedures established by the Haines Borough.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

ATTEST:

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Janice Hill, Mayor

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Julie Cozzi, MMC, Borough Clerk

Date Introduced:	05/24/16
Date of First Public Hearing:	06/14/16
Date of Second Public Hearing:	06/28/16